

Houston Junior Forum, Inc.
P. O. Box 7941, Houston, TX 77270
713-868-1850

College Scholarship Program

Guidelines for HJF Scholarship Students

1. Full scholarship awards up to four (4) years will be distributed each year in two (2) checks. You will receive your fall check in August and your spring check in January, provided an Official transcript has been submitted to the committee and all requirements have been met. Each semester there will be an informal meeting with your Houston Junior Forum Scholarship “Mom” to review your progress. You will be notified of the specific dates of these meetings to be held at the Houston Junior Forum Resale Shop.
2. It is your responsibility to have your transcript and your next semester’s schedule in to the HJF office, P.O. Box 7941, Houston, Texas 77270, by June 1 for the fall semester and by December 25 for the spring semester. **It will also be your responsibility to see that your grades and schedule have been received by deadline dates.** *You will not receive a check for the semester until your grades and schedule meet eligibility requirements. Missed deadlines result in a \$100.00 deduction from the current scholarship check.*
3. It is your responsibility to inform the HJF College Scholarship Committee of your major at the time it is determined.
4. It is your responsibility to inform the HJF College Scholarship Committee of any changes to your current schedule and/or major as soon as they occur.
5. If you will not graduate at the end of your fourth (4th) year as a scholarship recipient, a letter for an extension of your scholarship must be mailed to the HJF office by April 1 of the year for which the extension is to be applied. The letter must have details of why additional funds are needed and your proposed date of graduation. A revised schedule must be included with the letter.
6. Each graduating senior will notify his scholarship “Mom” six (6) months in advance of his graduating date.
7. It is your responsibility promptly to inform the HJF College Scholarship Committee of any changes of address, phone, cell numbers or school.
8. If not chosen for a scholarship award the first year you apply, you may reapply the next year.

Revised 2016